



# GREEN LANE PRIMARY ACADEMY



## PROCEDURE FOR THE STORAGE AND ADMINISTRATION OF ASTHMA MEDICATION

Pupils suffering from Asthma usually have a reliever inhaler (normally blue or blue/white) prescribed by their G.P.

Preventative inhalers (usually brown) are **not** required in school unless the prescribed dosage is more than twice daily.

The procedure for the storage and administration of asthma medication in school is as follows:

- Parents will be asked to complete an Asthma Registration Form giving precise details of medication and dosage and any known triggers for their child's asthma. This will include permission for the Academy 'spare' inhaler to be used in an emergency situation.
- Inhalers must be clearly marked with the child's name and will be stored in the child's classroom\* in their personal tray (along with spacers where necessary), ensuring access at all times of the day.  
\*Nurse will store inhalers in a labelled basket, on top of the medicine cabinet in the kitchen area of the nursery, out of the reach of children.
- The inhalers should be additional to the medication the child uses at home and should be left at school and not carried between home and school.
- Parent(s) should be aware of the expiry dates of their child's medication and provide replacements in advance of these dates.
- Parent(s) should ensure that inhalers are adequately stocked and fully operational.
- The majority of pupils will be responsible for the administration of their own medication. In certain circumstances, where requested and in nursery, staff will oversee/assist children in the administration of their inhalers and/or nebulisers and such instances will be recorded.  
This procedure would also be implemented for any child elsewhere in school deemed to be unable to manage their inhalers independently.
- Parents should remind their children to take their inhalers with them when taking part in 'out of school' activities i.e. educational visits, swimming sessions etc. Teachers will also note such children in their Risk Assessments and ensure they have inhalers with them.  
(Inhalers should be returned to the child's personal tray as soon as possible following their return to school).
- Parents will be responsible for informing the school of any changes in medication or dosage. (Oral messages received via pupils will not be accepted as authorisation from parents/guardians).
- Parents will be informed by the school of any cause for concern regarding their child's asthma health, or problems relating to the administration of the asthma medication.